

Public Document Pack



CYNGOR SIR
YNYS MÔN
ISLE OF ANGLESEY
COUNTY COUNCIL

Dr Gwynne Jones
Prif Weithredwr - Chief Executive
CYNGOR SIR YNYS MÔN
ISLE OF ANGLESEY COUNTY COUNCIL
Swyddfeydd y Cyngor - Council Offices
LLANGFNI
Ynys Môn - Anglesey
LL77 7TW

Ffôn / tel (01248) 752500
Ffacs / fax (01248) 750839

RHYBUDD O GYFARFOD	NOTICE OF MEETING
PWYLLGOR GWASANAETHAU DEMOCRATAIDD	DEMOCRATIC SERVICES COMMITTEE
DYDD MERCHER, 25 MEDI, 2019 am 2.00 o'r gloch yp	WEDNESDAY, 25 SEPTEMBER 2019 at 2.00 pm
YSTAFELL BWYLLGOR 1 SWYDDFEYDD Y CYNGOR LLANGFNI	COMMITTEE ROOM 1 COUNCIL OFFICES LANGFNI
Swyddog Pwyllgor	Shirley Cooke 01248 752514 Committee Officer

AELODAU / MEMBERS

Cynghorwyr / Councillors:-

Plaid Cymru / The Party of Wales

John Griffith, Vaughan Hughes (Is-Gadeirydd)/Vice-Chair), R G Parry OBE, FRAGS, Dylan Rees, Nicola Roberts

Y Grŵp Annibynnol / The Independent Group

Richard Griffiths, Dafydd Roberts

Plaid Lafur Cymru / Welsh Labour Party

J Arwel Roberts

Annibynnwyr Môn / Anglesey Independents

Eric Jones, R Llewelyn Jones (Cadeirydd/Chair)

A G E N D A

1 DECLARATION OF INTEREST

To receive any declaration of interest from a Member or Officer in respect of any item of business.

2 MINUTES (Pages 1 - 8)

To submit for confirmation, the draft minutes of the meetings held on the following dates:-

- 25 March 2019
- 2 May 2019 (Extraordinary)
- 14 May 2019

3 LOCAL DEMOCRACY AND BOUNDARY COMMISSION FOR WALES - ELECTORAL REVIEW 2019 - ANGLESEY (Pages 9 - 28)

To submit a report by the Head of Democratic Services.

4 MEMBER DEVELOPMENT AND TRAINING (Pages 29 - 40)

To submit a report by the Human Resources Development Manager as presented to the Standards Committee held on 17 September, 2019.

5 MEMBER RELATED ISSUES (Pages 41 - 42)

To submit a report by the Head of Democratic Services as presented to the Standards Committee held on 17 September, 2019.

6 WORK PROGRAMME 2019/20 (Pages 43 - 44)

To submit the Work Programme for 2019/20.

MEETING OF THE DEMOCRATIC SERVICES COMMITTEE

Minutes of the meeting held on 25 March 2019

- PRESENT:** Councillor Robert Llewelyn Jones (Chair)
- Councillors Carwyn Jones, Eric Wyn Jones, Vaughan Hughes, Dylan Rees, Dafydd Roberts
- IN ATTENDANCE:** Head of Democratic Services
Committee Officer (SC)
- APOLOGIES:** Councillors Richard Griffiths, Robert G Parry, OBE, FRAgS,
John Arwel Roberts
-

1. DECLARATION OF INTEREST

None received.

2. MINUTES

The minutes of the meeting held on the 27 November 2018 were confirmed as correct.

The Head of Democratic Services reported that the meeting scheduled for 12 December 2018 was cancelled, as a Special Meeting of the Committee was convened on the 27 November 2018.

3. INDEPENDENT REMUNERATION PANEL FOR WALES – ANNUAL REPORT FOR 2019/20

Submitted - a report by the Head of Democratic Services on the Independent Remuneration Panel for Wales (IRP) - Annual Report for 2019/20.

The Head of Democratic Services reported that the Panel has increased the basic salary for an elected Member by £268 per year (an increase of 1.97%), bringing the total Members' allowance to £13,868 per annum. It was noted that the maximum number of senior salaries payable will remain at 16, which includes civic salaries for the Chair and Vice-Chair of the Council. An increase of £800 will be made to Members of the Executive, which includes the increase in the basic salary element.

The IRP has decided not to increase senior salaries of Committee Chairs and Leader of the largest opposition group, but the increase of £268 to the basic salary will be reflected in the total paid.

For 2019/20, the Panel has determined to increase civic salaries: the Chair of the Council's salary will be increased to Band 3 - £22,586, whilst the Vice-Chair's salary will be increased to Band 5 - £17, 568.

The Head of Democratic Services reported that the schedule of payments to Members and co-opted members for 2019/20, as prescribed by the IRP in its Annual Report will be reported to the County Council on 14 May 2019.

RESOLVED to note the determinations within the report of the Independent Remuneration Panel for Wales for 2019/20.

4. MEMBER DEVELOPMENT STRATEGY 2019/22

Submitted - a report by the Human Resources Development Manager on the Member Development Strategy for 2019/22.

The Head of Democratic Services reported that the Member Development Strategy has been revised and adopted by the Council for the next three years. The Strategy outlines the Council's commitment to learning and developing its Members, underpinned by a number of key principles and expectations placed of Members.

It was noted that the aim of the Strategy is to enable Members to operate efficiently and effectively in fulfilling their roles as Councillors, and identifying and meeting their individual training and development needs within that role.

The Chair highlighted the importance of Members' commitment to undertake mandatory training, as well as Group Leaders in overseeing Members' attendance at training sessions.

The Head of Democratic Services reported that once the Strategy has been approved by this Committee, a copy will be forwarded to the WLGA for inclusion in the submission for the Member Development Charter.

RESOLVED:-

- **To note the content of the report.**
- **To approve the Member Development Strategy for 2019/22.**

5. MEMBER DEVELOPMENT

Submitted - a progress report by the Human Resources Development Manager on development opportunities offered to Members since the previous report was submitted to this Committee on 12 September 2018. The report was presented to the Standards Committee on 13 March 2019.

The Head of Democratic Services reported that formal development sessions were offered to Members between September 2018 and the end of March 2019, covering a range of topic areas.

The Head of Democratic Services reported on the following:-

- During 2019/20 it is intended to develop and market E-Learning further to encourage Members to increase their usage of the modules. It was noted that the platform the Council currently uses could be replaced with a more streamlined and easier to access version.
- An ICT skills questionnaire was circulated to all Members in January to establish training needs. Feedback has been collated and tailored training sessions will be arranged to meet Members' individual training needs.
- It was noted that the guidance for Members on the use of I-pads would be issued shortly.
- Some Members have expressed their wish to undergo further social media training on Twitter and Facebook.
- The need for Members to record their training online immediately following any attendance at training sessions was highlighted.
- In relation to Personal Development Reviews (PDRs), some feedback had been received from Group Leaders. The Head of Democratic Services will be monitoring progress via Group Leaders' meetings.
- Work is in progress on the Development Programme for 2019/20. Feedback received on Members' development needs from PDRs, guidance from the Senior Leadership Team and Group Leaders will be included in the Programme.

The Head of Democratic Services reported on feedback from the Standards Committee held on 13 March 2019, which included Members' attendance at meetings and training sessions monitored via Group Leaders.

The Standards Committee had also raised the need to address the training requirements of co-opted Members, and relevant corporate training, which would be managed via Lead officers.

RESOLVED to note progress made in terms of Member Development.

6. MEMBER RELATED ISSUES

Submitted - a report by the Head of Democratic Services on Member related issues, as presented to the Standards Committee on 13 March 2019.

The Head of Democratic Services reported that an update on Members' Annual Reports would be discussed in item 7 on the agenda.

With reference to the WLGA'S Wales Charter for Member Development, supporting evidence will be submitted to the WLGA by the end of March 2019.

In relation to DBS checks, it was noted that all Members have completed the registration process.

The Head of Democratic Services reported that information in relation to Members' Biography is now available on the Council website on both Committee attendance and training records.

In relation to outside bodies, links are now available on the Council website. It was noted that the schedule of outside bodies will need to be reviewed in consultation with Group Leaders and reported back to Council in May 2019.

RESOLVED to note progress as detailed in the report.

7. MEMBERS' ANNUAL REPORTS 2018/19

Submitted - an update report by the Head of Democratic Services in relation to Section 5 of the Local Government Measure (Wales) 2011, which places a duty on the County Council to ensure that arrangements are in place to enable Members to publish Annual Reports on their activities.

The Head of Democratic Services reported that Members would be requested to complete draft reports by the end of April 2019, for publishing on the Council website by 28 June 2019.

The Committee noted that non-attendance in Committee meetings due to other commitments associated with Council business should be highlighted in Annual Reports.

RESOLVED to note the timetable for publishing Annual Reports for 2019/20.

The meeting concluded at 3.10 pm

**COUNCILLOR ROBERT LL JONES
CHAIR**

DEMOCRATIC SERVICES COMMITTEE

Minutes of the meeting held on 2 May 2019

- PRESENT:** Councillor Vaughan Hughes (Vice-Chair in the Chair)
- Councillors Bob Parry OBE FRAgS, Dylan Rees, J A Roberts, Dafydd Roberts and Nicola Roberts.
- IN ATTENDANCE:** Head of Democratic Services,
Human Resources Development Manager,
Committee Officer (MEH).
- APOLOGIES:** Councillors Richard Griffiths, Eric Wyn Jones, Carwyn Jones,
Robert Llewelyn Jones.
- Councillors Llinos M Huws and R Meirion Jones (Members of the Executive invited to attend)
- ALSO PRESENT:** None
-

1 DECLARATION OF INTEREST

None received.

2 MEMBER DEVELOPMENT PLAN 2019/20

Submitted – a report by the Human Resources Development Manager in respect of the Elected Members Development Plan for April 2019 – March 2020.

It was noted that the Democratic Services Committee at its meeting held on 25 March, 2019 approved a report as regards to the Member Development Strategy for the period 2019/2022. This report detailed the Development Plan for Elected Member for 2019/20 which takes into account input received from Group Leaders following Personal Development Reviews in addition to input from Senior Officers.

The Human Resources Development Manager reported that the programme provides an outline framework for the delivery of the training with some elements being carried forward from the previous financial year. The development programme applies to Elected Members in addition to Co-opted and Lay Members where appropriate. The Authority already provides E-Learning support in order to encourage self-development but some issues have occurred with the E-Learning Portol. She noted that it is intended to commission the facilities of Learning Pool training platform to afford on-line training facilities which is already used by most North Wales Authorities. The Head of Democratic Services said that once the Learning Pool training programme is available, it was suggested that 3 Members of this Committee be appointed to trail the Learning Pool facility.

Members considered the report and raised the following main issues:-

- Reference was made that all the Elected Members need to receive training as regards to Planning policies as they attend the Planning and Orders Committee in their role as local members when a particular planning application is discussed within the electoral area. It was expressed that the planning process training in the past has been basic and refresher training needs to be afforded to Members. The Head of Democratic Services responded that discussions will be undertaken with the Planning Services as regards to enhanced training in respect of planning policies to all Members;
- Reference was made that mandatory training needs to be highlighted to ensure that Elected Members are aware of the importance of such training. It was also expressed that training courses needs to be scheduled before or after other meetings within the Council;
- Members referred that Officers within the Council needs to be encouraged to enable them to afford training to Elected Members. The Human Resources Development Manager agreed that Officers need to be encouraged and developed to afford training. She further said that the Training Section has liaised with neighbouring authorities to enable bilingual training session to be afforded to Elected Members.

It was RESOLVED :-

- **To recommend to the full Council that it adopt the Member Development Plan 2019/20 as a framework for Member Development;**
- **To authorise the Head of Democratic Services to make any further modifications as deemed appropriate;**
- **That Councillors Eric W Jones, J Arwel Roberts and Nicola Roberts be appointed to trail the Learning Pool training facility once available.**

The meeting concluded at 11.45 am

**COUNCILLOR VAUGHAN HUGHES
VICE-CHAIR IN THE CHAIR**

DEMOCRATIC SERVICES COMMITTEE

Minutes of the meeting held on 14 May 2019

PRESENT: Councillors Richard Griffiths, Vaughan Hughes, Carwyn Jones, Eric Wyn Jones, Robert LI Jones, Bob Parry OBE FRAGS, Dylan Rees, J A Roberts, Dafydd Roberts, Nicola Roberts.

IN ATTENDANCE: Chief Executive,
Head of Function (Council Business)/Monitoring Officer,
Head of Democratic Services,
Committee Officer (MEH).

APOLOGIES: None

ALSO PRESENT: Councillor Margaret M Roberts – Chair of the County Council.

1 DECLARATION OF INTEREST

None received.

2 ELECTION OF VICE-CHAIRPERSON

Councillor Vaughan Hughes was elected Vice-Chairperson for the Democratic Services Committee.

**COUNCILLOR MARGARET M ROBERTS
AS CHAIR OF THE COUNTY COUNCIL**

This page is intentionally left blank

Isle of Anglesey County Council	
Meeting:	Democratic Services Committee
Date:	25 September 2019
Title of report:	Review of the electoral arrangements for the Isle of Anglesey County Council by the Local Democracy and Boundary Commission for Wales
Report by:	Head of Democratic Services
Purpose of report:	To consider initial proposals and make recommendations to the County Council.

1.0 Background

- 1.1 The Local Democracy and Boundary Commission for Wales is required to carry out periodic reviews of the electoral arrangements of the principal areas of Wales. The Commission is now inviting stakeholders to comment on the Isle of Anglesey County Council's electoral arrangements. The intention is to introduce the changes in time for the 2022 elections.

2.0 Developing initial proposals

- 2.1 A cross party panel was established to develop proposals and make recommendations to this Committee. As part of the process, the panel has sought the observations of all Council Members, via Group Leaders, and has met on four occasions, on the following dates:

25 July 2019
 1 August 2019
 4 September 2019
 17 September 2019

- 2.2 The Panel has developed proposals that recommend increasing the number of members to 35, with 14 electoral divisions – see appendix 1.

3.0 Recommendations

The Democratic Services Committee is requested:

- 3.1 to consider the Panel's proposals (appendix 1).
- 3.2 subject to any further observations, to recommend to the County Council that the proposals are accepted as the County Council's initial response.

- 3.3 to note that this Committee will need to consider the Commission's draft proposals in the Spring of 2020 and make recommendations to the County Council.

Huw Jones
Head of Democratic Services

18 September 2019

Review of the electoral arrangements for the Isle of Anglesey County Council by the Local Democracy and Boundary Commission for Wales – the Council's response

1) Background

The Local Democracy and Boundary Commission for Wales (“the Commission”) is required to carry out periodic reviews of the electoral arrangements of the principal areas of Wales.

The Commission conducted a comprehensive review of electoral arrangements on Anglesey in 2011/12 under the directive of the Minister for Local Government at the time. Two important principles were contained in the Minister's directive, namely:

- 1) the need to move from single member electoral wards to multi-member wards,
- 2) the need for wards to be fairly equal in terms of the number of electors.

As a result of the review, a model was presented based on 11 multi-member wards of 2/3 members per ward and a total of 30 Members (a 25% reduction). The Anglesey County Council accepted this on 27 June 2102. This arrangement has been in operation since the 2013 elections.

A cross party Panel has been established by the Council to prepare proposal for consideration by the Commission.

2) Drawing up initial proposals to respond to the Commission's consultation

The Boundary Commission is now inviting stakeholders to comment on the Isle of Anglesey County Council's electoral arrangements. The intention is to introduce the changes in time for the 2022 elections.

The process and timetable

The Commission has already given a presentation to Members (briefing session held in June 2019) on the process of conducting the review, the Council's contribution to the work of drawing up the proposals and the timetable:

Step 1 – Official Start

Initial Consultation Period of 12 weeks – 19th July, 2019 to 10th October, 2019

Step 2 – Draft Proposals

The Commission will develop the Draft Proposals and publish them
12 week Consultation Period – Spring 2020

Step 3 – Final Recommendations

The Commission will draw up the Final Recommendations Report and will present it to Welsh Government – Winter 2020

Step 4 – Consideration by the Welsh Government

After 6 weeks, the Welsh Government can issue an Order (opportunity to write to the Welsh Government)

Step 5 – The Wards come into Force

The new wards will come into force in time for the 2022 elections.

3) Criteria

The Commission follows procedures and methodology for such reviews – see the Commission’s document: Electoral Reviews: Policy and Practice 2016:

<https://ldbc.gov.wales/sites/ldbc/files/pages/161110policyandpracticeen.pdf>

A number of statutory criteria are relevant to the review:

- Electoral equality
 - Optimum number of electors per councillor
 - 5 year forecast
 - Those eligible to vote (where possible)
- Community identity
 - Boundaries that are easily identifiable and are based on existing communities and wards
 - Should not break local ties
- Effective local government
 - Easily understood wards with common interests and good internal links

The review will also cover the whole of the geographical area, not only those areas where electoral inequality exists. As a result, there is an opportunity for the Council to submit comments on the following aspects:

- The total number of councillors
- Number of wards and their boundaries
- Number of councillors in each ward
- Ward names

4) Applying Council Size

The Commission has set constraints on council size:

- Minimum of 30 and maximum of 75 members
- Cap of 10% increase in member numbers as part of any review, i.e. 33, but a case can be made in favour of a bigger increase under exceptional circumstances. Based on the latest ONS population projections for Anglesey (nearly 70,000), the Commission acknowledges that the general aim in terms of the size of the Council is 35 members - 1:2000 electors.

Currently, Anglesey has 51,130 electors – an average of 1 Member to 1,704. Increasing the size of the Council to 33, in accordance with the Commission's aim, would result in 1 Member to 1,549 electors.

Therefore, the Commission's methodology recommends an Authority of 33 Councillors based on 1 Councillor to 1,549 (where a figure as close as possible to this can be achieved).

Appendix 1 from the Commission identify where the biggest variances currently exist in terms of the county average, namely the Canolbarth Môn, Bro Rhosyr and Llifon Wards.

5) The Panel's response and recommendations

The Panel wishes to make a case to increase the number of Councillors to **35** as recognised by the Commission in the methodology for determining Councillor allocation, without applying the 10% cap increase in current membership. It is disappointing that the Commission wish to implement this constraint whilst this Council is entitled to 35 members, based on the current population of 70,000, notwithstanding significant seasonal increases in population as a result of visitor numbers. Overall, approximately 1.7 million visitors came to Ynys Môn during 2018, bringing additional pressures on local service demands. The Boundary Commission should justify its position in terms of the need for effective local representation for the entire population, including seasonal increases.

During the last review by the Commission in 2012, there was a reduction of 25% in Councillors and the introduction of Multi member wards. Increasing membership to 35 is necessary in the interest of meeting the Council's governance requirements, bearing in mind current workload of councillors.

The Panel supports the concept of continuing with the multi member wards for all wards introduced in 2013. However, it wishes to express disappointment on the clear lack of consistency in applying such an universal model of multi member wards in other reviews conducted already by the Commission, since commencement of the review programme for all 22 authorities. The County Council's electoral arrangements are unique in Wales as this is the only authority where all wards are multi-member. There are examples across

Wales of multi-member wards – up to 5 members - but this pattern is mainly seen in urban wards.

Notwithstanding the above, the Panel acknowledge there are merits to multi-member wards in terms of:

- co-operation amongst members, place shaping and community leadership roles,
- sharing workloads in both urban and large geographic areas as Council representatives on governing bodies, community councils and other local bodies,
- Opportunities to attract a more diverse base of candidates.

In increasing membership to 35 the Panel are mindful of the need to acknowledge also:

1. The workload of the current 30 Members – specific responsibilities and membership of internal and external committees – local and regional collaboration arrangements; representation on outside bodies, including school governing bodies; town and community councils and local community hubs.
2. The electoral arrangements should be easily understood and familiar to electors, whilst ensuring local accountability.
3. The scale of any changes to ward boundaries without having an overly negative effect on community ties and historical boundaries
4. Ensure equality in terms of elector numbers where possible.
5. Other community considerations e.g. density, rural and urban deprivation, and access to local services – **Appendix 2**.
6. Recognise the strategic role and service provision role of the 5 towns / these towns provide service hubs for extensive rural areas, and members representing these areas have an additional workload as a result of that role and involvement in local community/regeneration forums.
7. Arguments pertaining to community ties that justify an uncharacteristic level of electoral equality.
8. That wholesale changes are not justified and focus should be on Canolbarth Môn, Llifon, Rhosyr, Talybolion and Caergybi wards where some modifications are recommended – in the interest of electoral parity, reducing geographic footprint, community alignment where possible, and local demand on democratic representatives.

Furthermore, the Panel have made recommendations on the names of some existing /new wards to reflect the characteristics of the area and local historic/geographic ties.

The 35 member model equates to 1 councillor to 1,472 electors (2019 figures). Currently, the options below have been prepared on the basis of the August 2019 elector numbers and not the 2024 projections, which suggest an increase of 4,000 electors in total. See map - Appendix 3.

The table below summarises the model proposed based on 14 wards:

Ward	Nifer Cynghorwyr/ Number of Members	Etholwyr / Electors Awst/August 2019)	Cymhareb/ Ratio
Aethwy	3	5064	1688
Bro Aberffraw	2	2977	1498
Braint	2	2712	1356
Parc a'r Mynydd	2	2515	1257
Tref Cybi	2	2799	1399
Canolbarth Môn	3	3889	1296
Cefni	2	2398	1199
Crigyll	2	2558	1279
Bro'r Llynnoedd	2	3634	1817
Lligwy	3	4753	1584
Seiriol	3	4600	1533
Talybolion	3	3869	1289
Twrcelyn	3	5399	1799
Ynys Gybi	3	4338	1446

Specific proposals

These are detailed below for each electoral area.

Table 1 – Aethwy									
Number of Councillors	Electorate December 2019	2019 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Electorate 2024	2024 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Population eligible to vote
3	5,015	1,672	-2%	8%	5,164	1,721	-6%	3%	5,500
The Panel recommends no change to existing arrangements.									

Table 2 – Bro Aberffraw									
Number of Councillors	Electorate December 2019	2019 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Electorate 2024	2024 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Population eligible to vote
2	2,967	1,484	-13%	-4%	3,175	1,588	-14%	-5%	3,211
The Panel recommends no change to existing arrangements.									

Table 3 – Bro Rhosyr									
Number of Councillors	Electorate December 2019	2019 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Electorate 2024	2024 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Population eligible to vote
2	3,833	1,917	12%	24%	4,269	2,135	16%	28%	3,912
<p>The Panel recommends changes: Changes are proposed due to the % variance from the county average and also the community characteristics of the current ward and links between the north of the ward and the Llangefni area – Ysgol Gyfun Llangefni school catchment area in particular.</p> <p>It is recommended that the community of Llangristiolus, bordering the Cefni Ward (Llangefni) currently forming part of Canolbarth ward be moved from Bro Rhosyr to create a new ward with Cefni ward. There are public transport links with Llangefni and close community ties with the town. Also this area is part of the Ysgol Gyfun Llangefni school catchment area and there are close links with community facilities.</p> <p>This change within Bro Rhosyr would result in a 2 member ward of 2,712. 1 Councillor to 1,356 electorate.</p> <p>Name: The Panel recommends that the Bro Rhosyr ward be renamed Braint to reflect local geography.</p>									

Table 4 – Caergybi									
Number of Councillors	Electorate December 2019	2019 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Electorate 2024	2024 Ratio	% variance from the county average	% variance from the recommended county average (33)	Population eligible to vote
3	5,250	1,750	3%	13%	6,064	2,021	10%	21%	5,982
<p>The Panel recommends changes: This ward includes areas of high deprivation – see appendix 4. Also, high proportion of public sector housing and several community hubs - these factors add to the workload of Councillors representing urban areas.</p> <p>The Panel recommends:</p> <p>a) That the Parc and Mynydd and Porthyfelin wards of the Community of Holyhead merge to create 1 new ward with 2 Councillors. Number of electors – 2,515. 1 councillor to 1,257.</p> <p>Name – The Panel recommends that the new ward be named Parc a’r Mynydd due to local characteristics</p> <p>b) That the following wards combine to create a new ward with 2 members – Holyhead Town, Morawelon, London Road. Number of electors – 2,799. 1 councillor to 1,399.</p> <p>Name – The Panel recommends Tref Cybi due to local characteristics.</p>									

Table 5 – Canolbarth Môn									
Number of Councillors	Electorate December 2019	2019 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Electorate 2024	2024 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Population eligible to vote
3	6,428	2,143	26%	38%	6,973	2,324	26%	39%	7,119
<p>The Panel recommends changes: The % current variation from the county average is high based on the current electorate. This ward is geographically large. Some areas don't have a natural link with Llangefni eg Bryngwran and Gwalchmai – part of the Ysgol Uwchradd Bodedern catchment area rather than Llangefni. Llangefni serves as an urban hub for adjacent areas. High density of public housing stock in some Llangefni wards.</p> <p>The Panel recommends the following changes:</p> <p>a) Create a new 2 member ward – Trewalchmai, Bryngwran and Llanfaelog communities (currently part of Llifon ward). Number of electors – 2,558. 1 councillor to 1,279. This new ward is in the Ysgol Uwchradd Bodedern catchment area.</p> <p>Name – The Panel recommends Crigyll due to local geographical characteristics.</p> <p>b) Create a new 2 member wards by combining Cefni ward of the community of Llangefni with Llangristiolus community (currently part of Rhosyr) due to local community ties and close connection to Llangefni – secondary school. Number of electors 2,398. 1 member to 1,199.</p> <p>Name – The Panel recommends Cefni due to local geographical characteristics.</p> <p>Based on the 2019 electoral data, this model would create a 3 Councillor ward of 3,889 in Canolbarth Môn. 1 councillor to 1,296.</p> <p>Name – the Panel recommends no change to the name Canolbarth Môn.</p>									

Table 6 – Llifon									
Number of Councillors	Electorate December 2019	2019 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Electorate 2024	2024 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Population eligible to vote
2	3,996	1,998	17%	29%	4,320	2,160	18%	29%	4,622
The Panel recommends changes:									
<p>a) Create new 2 Councillor ward - communities of Trewalchmai, Bryngwran (currently in Canolbarth Môn) and Llanfaelog. Electorate of 2,558 - 1 councillor to 1,279. This new ward is within the Ysgol Uwchradd Bodedern catchment area and there are local community links and public transport links.</p> <p>Name – The Panel recommends Crigyll to reflect local geographic characteristics.</p>									
<p>b) Create a new 2 Councillor ward of the communities of Caergeiliog, Y Fali and Bodedern (Talybolion ward). This new ward is within the Ysgol Uwchradd Bodedern catchment area and there are local community links including primary care. This would create a ward with an electorate of 3,634 electors. 1 councillor to 1,817.</p> <p>Name – The Panel recommends Bro'r Llynnoedd to reflect local geographic characteristics.</p>									

Table 7 – Lligwy									
Number of Councillors	Electorate December 2019	2019 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Electorate 2024	2024 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Population eligible to vote
3	4,742	1,581	-7%	2%	4,996	1,665	-9%	0%	5,189
The Panel recommends no change to existing arrangements.									

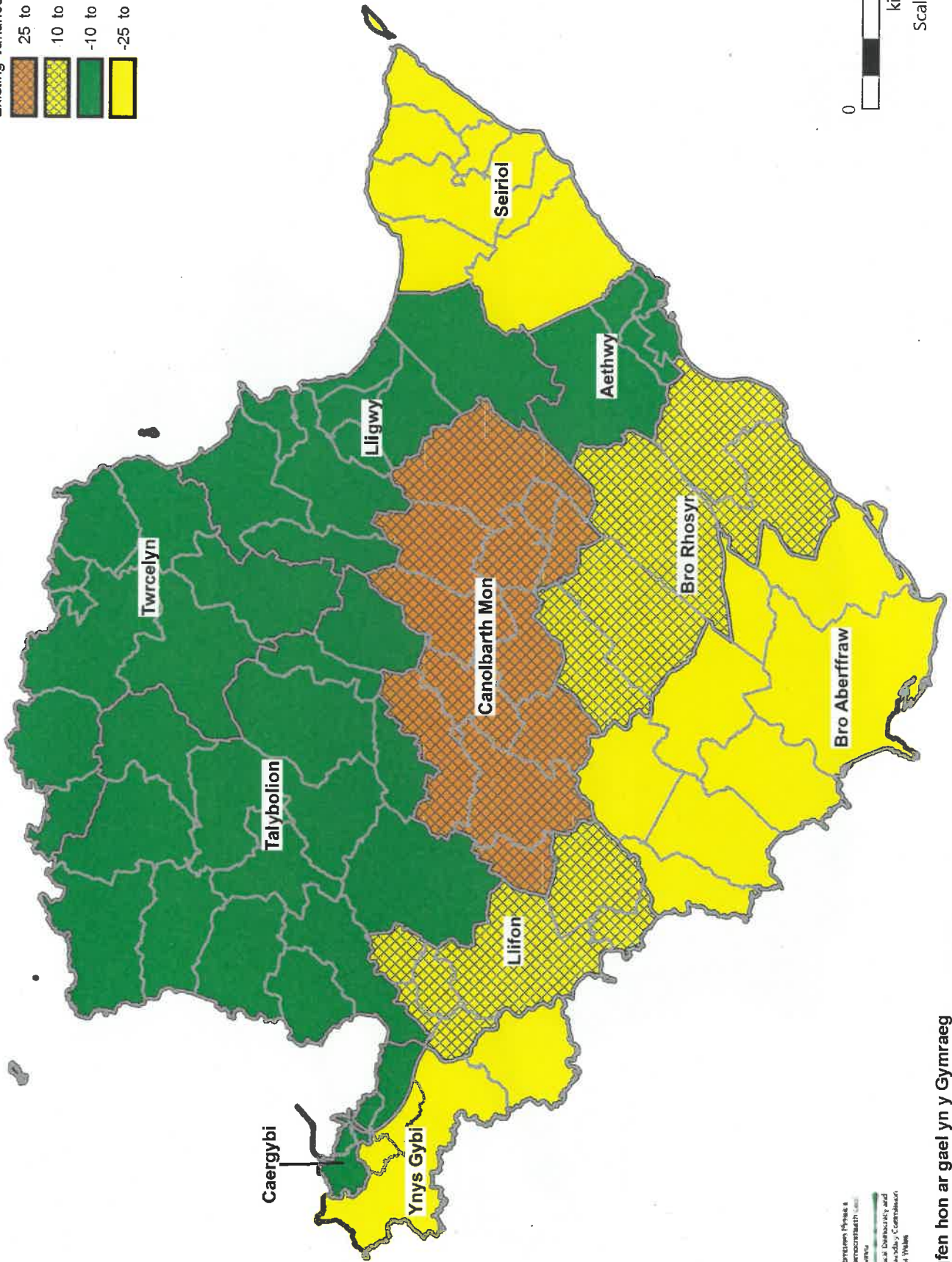
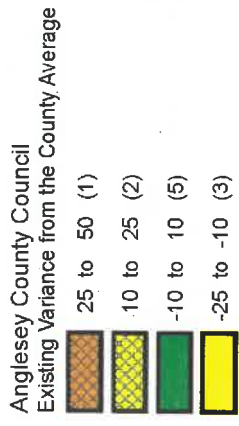
Table 8 – Seiriol									
Number of Councillors	Electorate December 2019	2019 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Electorate 2024	2024 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Population eligible to vote
3	4,567	1,522	-11%	-2%	4,776	1,592	-13%	-5%	4,902
The Panel recommends no change to existing arrangements.									

Table 9 – Talybolion									
Number of Councillors	Electorate December 2019	2019 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Electorate 2024	2024 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Population eligible to vote
3	4,644	1,548	-9%	0%	5,046	1,682	-8%	1%	5,038
The Panel recommends changes:									
<p>This is an extensive geographic area, including 7 Community Councils. It is recommended that the Community of Bodedern be moved from this ward to create a new ward with the communities of Y Fali and Llanfair-yn neubwll (see proposals relating to Llifon above). This new ward is within the Ysgol Uwchradd Bodedern catchment area and there are local community links including primary care. This would result in an electorate of 3,869 for Talybolion served by 3 Councillors. 1 councillor to 1,289.</p>									

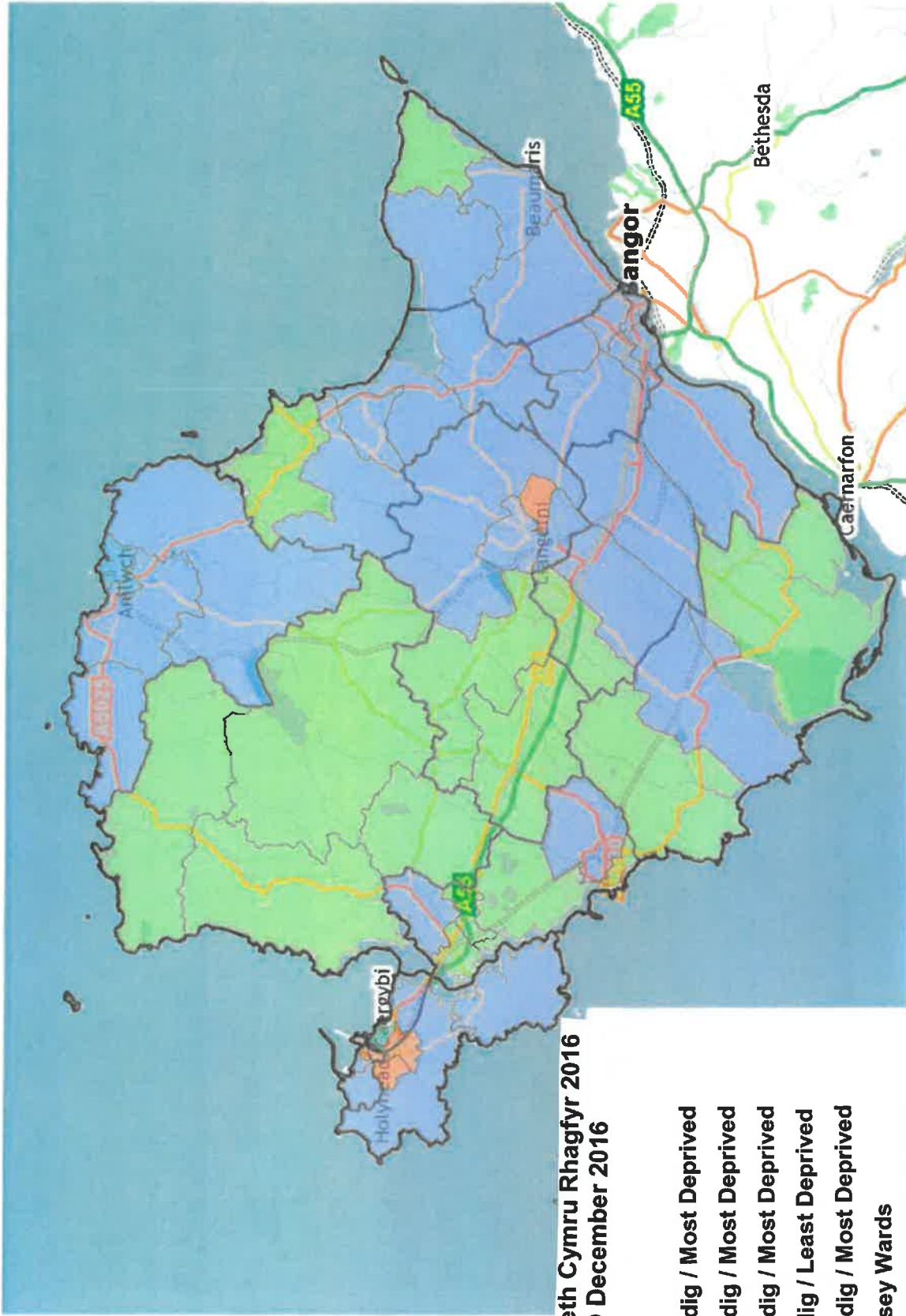
Table 10 – Twrcelyn									
Number of Councillors	Electorate December 2019	2019 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Electorate 2024	2024 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Population eligible to vote
3	5,385	1,795	5%	16%	5,667	1,889	3%	13%	6,011
The Panel recommends no change to existing arrangements.									

Table 11 – Ynys Gybi									
Number of Councillors	Electorate December 2019	2019 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Electorate 2024	2024 Ratio	% current variance from the county average	% variance from the recommended county average (33)	Population eligible to vote
3	4,303	1,434	-16%	-7%	4,682	1,561	-15%	-7%	4,879
The Panel recommends no change to existing arrangements.									

COUNTY OF ISLE OF ANGLESEY
EXISTING VARIANCE IN ELECTORAL ARRANGEMENTS



Mae'r ddogfen hon ar gael yn y Gymraeg
© Crown copyright and database rights [2019] OS [100047875]



Mynegai WIMD Llywodraeth Cymru Rhagfyr 2016
 Welsh Government WIMD December 2016

Cyfanswm / Overall

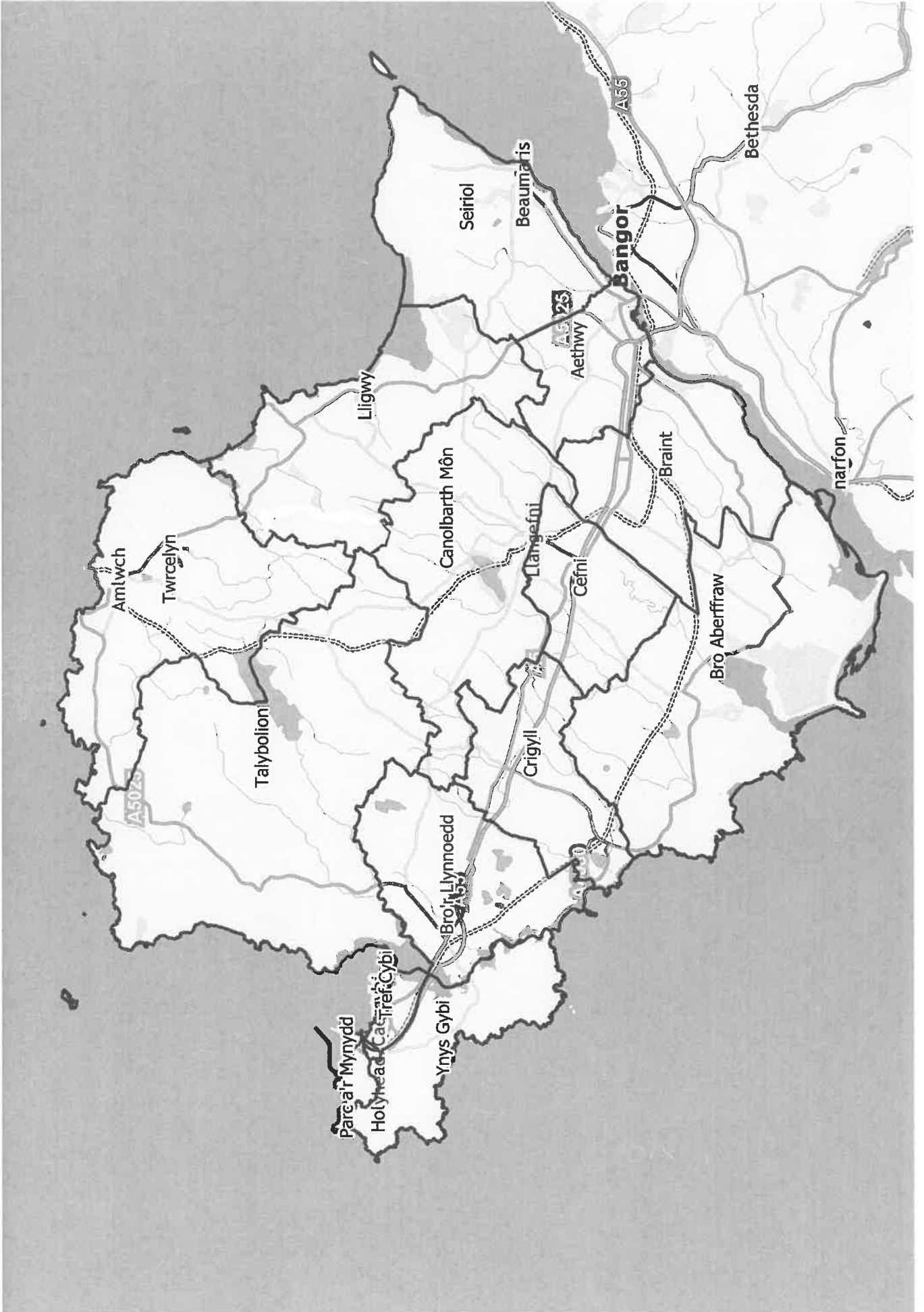
- 10% Mwyaf Difreintiedig / Most Deprived
- 20% Mwyaf Difreintiedig / Most Deprived
- 30% Mwyaf Difreintiedig / Most Deprived
- 50% Lleiaf Difreintiedig / Least Deprived
- 50% Mwyaf Difreintiedig / Most Deprived
- Wardiau Môn / Anglesey Wards



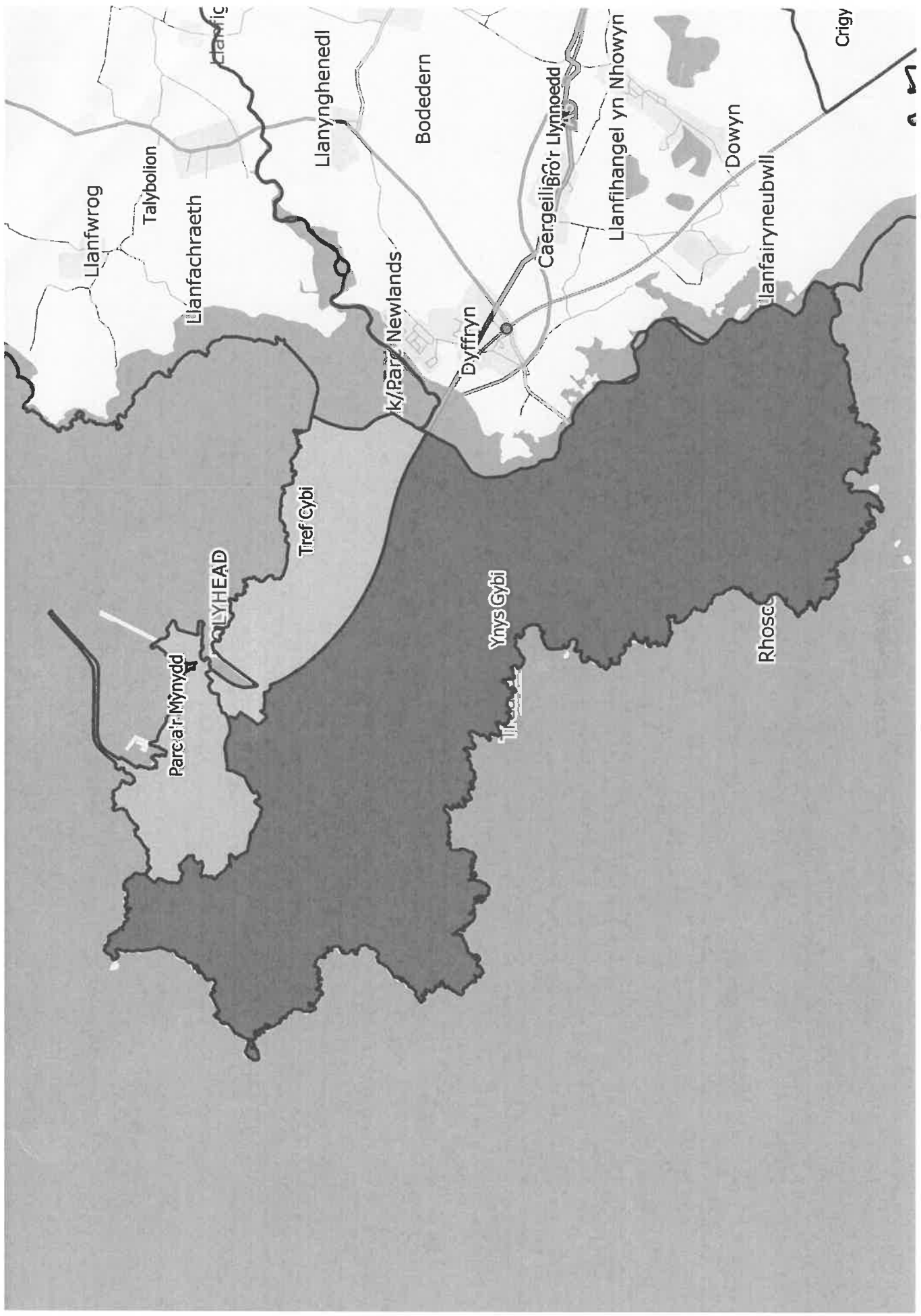
© Hawffraint y Goron a hawlliau cronfa ddata 2019 Arohwg Ordnans 100023412 / © Crown copyright and database rights 2019 Ordnance Survey 100023412

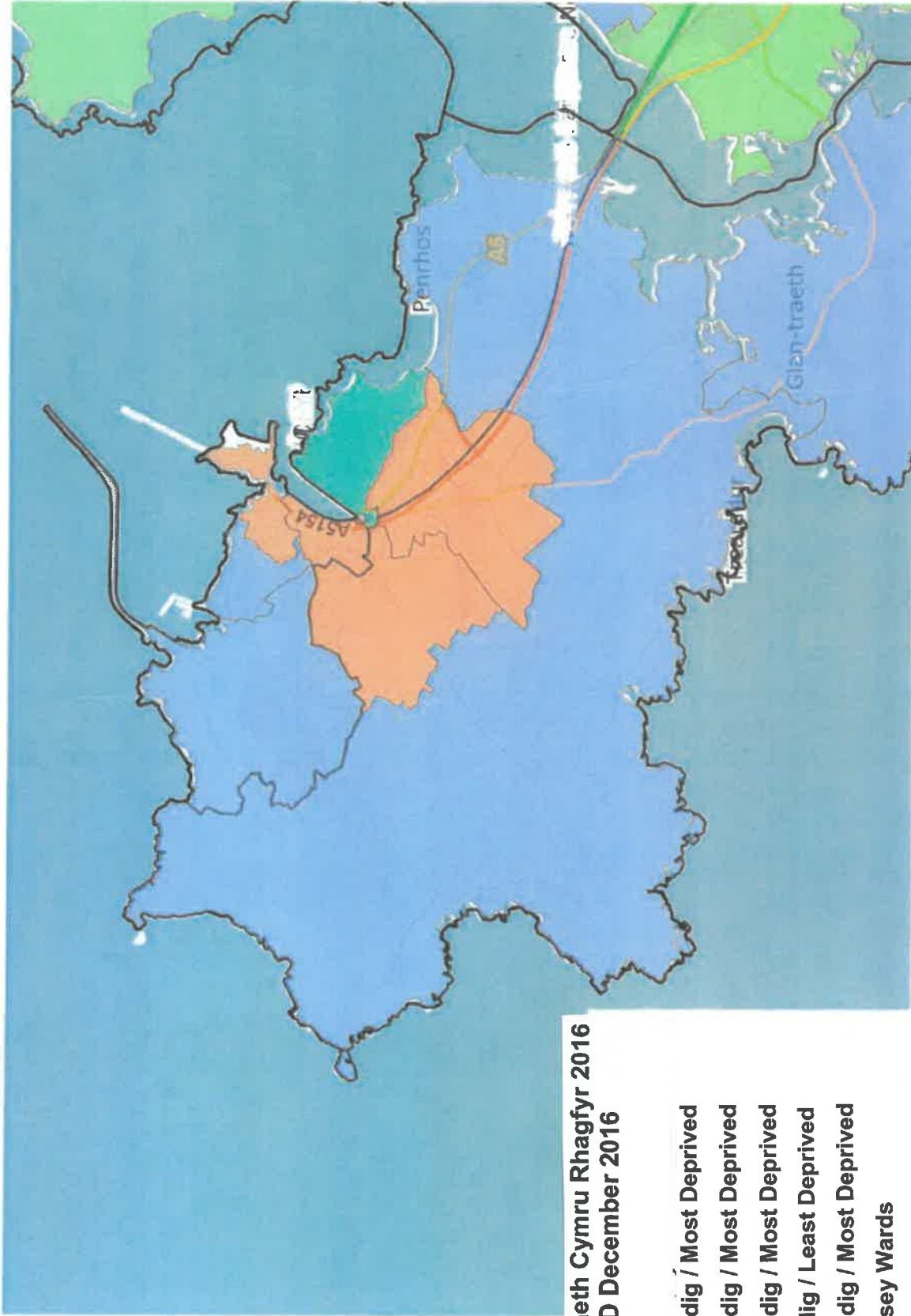
Ni chaniateir i chi gopio, is-drwyddedu, rhannu neu werthu unrhyw ran o'r data yma i drydydd parti mewn unrhyw ffurf / You are not permitted to copy, sub-licence, distribute or sell any of this data to third parties in any form

Wardiau Aelodau Lleol Ynys Môn / Anglesey Local Member Wards



Wardiau Aelodau Lleol Caergybi / Holyhead Local Member Wards





Mynegai WIMD Llywodraeth Cymru Rhagfyr 2016
Welsh Government WIMD December 2016

Cyfanswm / Overall

- 10% Mwyaf Difreintiedig / Most Deprived
- 20% Mwyaf Difreintiedig / Most Deprived
- 30% Mwyaf Difreintiedig / Most Deprived
- 50% Lleiaf Difreintiedig / Least Deprived
- 50% Mwyaf Difreintiedig / Most Deprived
- Wardiau Môn / Anglesey Wards



© Hawlfraint y Goron a hawliau cronfa ddata 2019 Arolwg Ordnans 100023412 / © Crown copyright and database rights 2019 Ordnance Survey 100023412

Ni chaniateir i chi gopio, is-drwyddedu, rhannu neu werthu unrhyw ran o'r data yma i drydydd parti mewn unrhyw ffurf / You are not permitted to copy, sub-licence, distribute or sell any of this data to third parties in any form

ISLE OF ANGLESEY COUNTY COUNCIL	
MEETING:	STANDARDS COMMITTEE
DATE:	17 th SEPTEMBER 2019
TITLE OF REPORT :	MEMBER DEVELOPMENT
REPORT BY :	HR DEVELOPMENT TRAINEE/ HR DEVELOPMENT MANAGER/
CONTACT OFFICER :	CHERIE DUFFY/MIRIAM WILLIAMS
PURPOSE OF REPORT :	TO PROVIDE AN UPDATE ON THE PROGRESS OF THE MEMBER DEVELOPMENT PROGRAMME

1. BACKGROUND

The purpose of this report is to provide the Standards Committee with an update on the progress of the development opportunities offered to Elected Members since the report submitted 13th March 2019. The Report also addresses the queries raised in this meeting.

2. MEMBER TRAINING AND DEVELOPMENT PLAN

The Member Training and Development Plan notes all the training and development opportunities offered to Elected Members in 2019/2020. The plan is an evolving document that is reviewed and adapted regularly to meet Elected Members' training needs. The intention is to update the Development Plan on a quarterly basis and to submit to both to the Standards Committee and Democratic Services Committee in order that specific Officers can identify suitable or specific development courses for various audiences; including the Scrutiny Committee, the Standards Committee and as appropriate to each co-opted member. In addition to this, the Learning and Development team are in the process of creating a quarterly update flyer to be circulated to Elected Members, providing information on the upcoming training events. Please see Appendix 4 for a draft example.

Since the 13th of March we have reviewed and identified additional learning and development needs, which are noted in the training and Development plan (see Appendix 1). These additional development sessions are in the process of being arranged following the Summer recess, commencing September 2019. These topic areas have been identified as a result of PDR feedback and input from, SLT. Group

Leaders will be briefed on the training plan on a regular basis by the Head of Democratic Services.

The Learning and Development team are open to discuss any additional training identified and the Development Programme amended as appropriate.

3. COURSE EVALUATION

In addition to the distribution of course evaluation forms at the end of training, it is planned that an electronic version of the form (as agreed) will be distributed in an attempt to capture as much feedback as possible. To date there has been no uptake on the completion of the electronic evaluation form.

4. RECORDING ATTENDANCE

The Learning and Development team capture information regarding courses offered/attended/declined etc. within their HR systems. In addition to this, Elected Members are reminded at the beginning/end of each training course of the need to ensure they take personal responsibility to record the details on their electronic training record. Once completed these appear on the Council website under each named Member.

5. E-LEARNING

E-Learning continues to be promoted as a method of blended development. Details of the modules undertaken by Elected Members for this financial year are noted in Appendix 2.

At a recent meeting with the NHS Development Team it is understood that updates to the E-Learning platform aims to improve both user and administrative experiences and will in future be more user friendly and accessible.

In line with these updates, accessibility to the E-Learning modules via iPad is to be enhanced. The majority of modules are now accessible via iPads. For a full list of modules, please see Appendix 1.

Communication regarding further developments will be sent out as they occur.

In addition to the above, the Learning and Development team are working alongside the Authority's Audit team to help create an Audit E-Learning module. This initiative is a direct result of a commitment made by all Local Authorities' in Wales to the WLGA to create an enhanced library of modules for Elected Members. It is anticipated that this project will be completed by September 2020.

6. ICT SKILLS

Subsequent to the IT questionnaires issued to Elected Members in early 2019; the Learning and Development team has been working closely with ICT and Democratic Service Officers in an attempt to meet the training needs of the Elected Members. As part of this partnership working, a handbook has been produced and distributed in separate chapters, over a period of weeks.

The information has been distributed in the following chapters:

- Keeping Your iPad Healthy / Council Supported Apps
- Email and Calendar Usage
- Docs@Work (Annotating and editing documents)
- Printing / Using Web@Work

A full version of the handbook has also been distributed.

Alongside the distribution of the handbook, the Learning and Development and ICT teams offered additional support to Elected Members in the format of 'drop in' iPad sessions. To date, very few Elected Members have taken advantage of the 'drop in' sessions, however to ensure that continued support is available, a further two sessions have been planned for October and December.

Details of the sessions will be advertised in due course.

7. SOCIAL MEDIA TRAINING

Following on from the Social Media training offered to Elected Members in December 2018, a follow up communication was circulated in order to determine whether further support was required. Only two Elected Members expressed interest in setting up Social Media Platforms, therefore rather than arranging another group session, it has been decided to provide support on the basis of individual requests.

Contact has been made with those who initially expressed an interest so that this can be taken further.

8. GDPR POWERPOINT PRESENTATION

The presentation from the GDPR training hosted in February 2019 has been translated and is available for Elected Members to access through MonITor. Further GDPR sessions have been organised for the Autumn in order that those who were unable to attend this Mandatory training are given another opportunity to do so. This invitation will include Members of the Standards Committee and Co-Opted Members.

9. EQUALITY & DIVERSITY TRAINING

Two separate Equality and Diversity sessions were arranged and delivered for Elected Members, Lay Members and Standards Committee.

The first session provided a general overview whilst the second session, focussed more on Equality and Diversity Impact Assessments. In total 27 out of a potential 38 individuals attended the former whilst 12 out of 38 attended the Equality Impact Assessment session. Further Equality and Diversity Sessions are planned in order to target those who were unable to attend the previous sessions. For details of attendance on this and all other Mandatory courses please see Appendix 3.

A translated version of the presentation has now been made available on MonITor.

Further Equality and Diversity training sessions have been organised for the Autumn in order that those who were unable to attend this Mandatory training are given another opportunity to do so. This includes Standards Committee and Co-Opted Members.

10. SUMMARY

In conclusion, it is recommended that the matters noted with respect to the Elected Members Training and Development Programme is duly noted and accepted.

**CHERIE DUFFY - HR DEVELOPMENT TRAINEE &
MIRIAM WILLIAMS – HR DEVELOPMENT MANAGER**

SEPTEMBER 2019

ELECTED MEMBER DEVELOPMENT PROGRAMME 2019/20			
(Where possible, training will be arranged Thursdays/Fridays avoiding the first Thursday afternoon each month to avoid clashes with because of Member briefing sessions. Where possible dates/times have been noted)			
What	Audience	Provider	When
Treasury Management	Audit Committee	Richard Basson	November 2019
Safeguarding Issues 'Mop up'	All Elected Members(M)	Annwen M Hughes, Service Manager (Safeguarding and Quality Assurance Provision)	14 November 2019
Regulation and Inspection Act Social Services (Wales)	All Elected Members	Alwyn Rhys Jones, Head of Adults Services	Presentation by Dafydd Bulman and Rachel Williams. Date: TBC
Decisions for Future Generations (Wellbeing of Future Generations Act)	All Elected Members	Workshop - Senior officers and experienced members. E-Learning	Date: TBC
General Data Protection Regulation (GDPR)	All Elected Members (M)	E-Learning/Workshop	25th February 2019 16th October 2019 (Mop Up)

Appendix 1

Introduction to Equalities	All Elected Members(M)	E-learning/Workshop	28th March 2019 'Mop up' 2019/2020
Community Leadership and Casework	All Elected Members	E- learning	Ongoing
National Approach to Statutory Advocacy - Free Implementation training	All Elected Members	Natalie Brimble TrosGynnal Plant North Wales Advocacy	5th March 2020
WLGA Leadership Programme	Nominated Elected Members	Regional workshops	September - November
Licencing - Update	Members of the Planning and Licensing Committee	Internal Officers	Date: TBC
Personal Safety and online abuse	All Elected Members	Steve Nicol	Date: TBC
Planning <ul style="list-style-type: none"> • Flood Matters • Elected Members role in the planning process 	All Elected Members	Internal Officers	18th September 2020

Appendix 1

Dealing with Challenging Situations	All Elected Members	David Jones - ACAS	26th September 2019
Council Constitution	All Elected Members		Date: TBC
Community Leadership and identifying grants	All Elected Members		Date: TBC
Chairing Meetings	All Elected Members	Available on the Learning@Wales platform	Ongoing

ICT SKILLS

Use of iPads	All Elected Members	Internal	Ongoing
General ICT Skills	All Elected Members – as required	Internal	Ongoing

E-LEARNING MODULES

Elected Members have flexible access to E-Learning. See below details of current subject areas available. Additional modules will be developed and introduced in due course. The courses noted with (i) below can now be accessed via iPad.

Member Development	Welsh Language	Health and Safety
<ul style="list-style-type: none"> - Ethics and Standards (i) - The Effective Ward Councillor (i) - Public Speaking Skills (i) - Chairing Meetings (i) - Corporate Parenting (i) - Decisions for Future Generations (i) - Introduction to Scrutiny (i) 	<ul style="list-style-type: none"> - Work Welsh Welcome (i) - Work Welsh Welcome Back (i) 	<ul style="list-style-type: none"> - The safe use of Display Screen Equipment (i) - Managing Health and Safety (i) - Food Hygiene (i)
Well-being	Customer Care and Professional Skills	Information Technology
<ul style="list-style-type: none"> - Violence Against Women, Domestic Abuse and Sexual Violence (M) - Introduction to Equality and Diversity (i) - Health Information (i) - Stress Information (i) - Personal Resilience (i) - Prevent (i) (M) - Well-being of Future Generations (Wales) Act 2015 (i) - Pre-Retirement Planning (i) - Basic Safeguarding Awareness (i) - Modern Slavery (i) (M) 	<ul style="list-style-type: none"> - General Data Protection Regulations (GDPR) (i) (M) - Effective Writing (i) - Managing Yourself and Your Time (i) - Effective Minute Writing (i) - Giving and Receiving Feedback (i) - Meeting Skills (i) - Presentation Skills (i) - Emotional Intelligence (i) - Self Development (i) - General Information Governance (i) 	<ul style="list-style-type: none"> - Cyber Awareness (M)

(M) = Mandatory

The programme is an evolving plan which will be amended to include any additional identified training. In addition, a separate Scrutiny Development programme plus briefing sessions on key issues are offered to Elected Members.

Elected Members are actively encouraged to complete evaluation forms for any training they attend in order to identify any additional training needs. They are also encouraged to record their attendance separately online.

Categori E-ddysgu / E-learning Category	Modiwl / Module	Wedi cwblhau / Completed
Modiwlau Datblygiad Aelodau / Member Development Modules	Mosau a Safonau/ Ethics and Standards	Kenneth Hughes Richard Owain Jones Shaun Redmond
	Y Cyngorydd Ward Effeithiol / The Effective Ward Councillor	Margaret Roberts Richard Griffiths Richard Jones Shaun Redmond Robin Williams Dafydd Roberts Margaret Roberts
	Sgiliau Siarad Cyhoeddus / Public Speaking Skills	Margaret Roberts Dafydd Thomas Robin Williams
	Cadeirio Cyfarfodydd / Chairing Meetings	Kenneth Hughes Robin Williams
	Rhianta Corfforaethol / Corporate Parenting	Robin Williams Margaret Roberts
	Penderfyniadau I Genedlaethau'r Dyfodol / Decisions for Future Generations	Robin Williams
	Cyflwyniad I Graffu / Introduction to Scrutiny	Margaret Roberts Robin Williams Dafydd Roberts
Modiwlau Gofal Cwsmer a Sgiliau Proffesiynol / Customer Care and Professional Skills Module	Rheoliadau Diogelu Data Cyffredinol (GDPR) / General Data Protection Regulations	
	Ysgrifennu Effeithiol / Effective Writing	
	Rheoli Eich Hun a'ch Amser / Managing Yourself and Your Time	
	Ysgrifennu Cofnodion Effeithiol / Effective Minute Writing	
	Rhoi a Derbyn Adborth / Giving and Receiving Feedback	
	Sgiliau Cyfarfod / Meeting Skills	
	Sgiliau Cyflwyno / Presentation Skills	
	Deallusrwydd Emosiynol / Emotional Intelligence	Dafydd Rhys Thomas Robin Williams
	Hunan Datblygiad / Self Development	
General Information Governance	Dylan Rees Dafydd Thomas	
Llesiant / Well-Being	Trais yn Erbyn Menywod, Cam-drin Domestig a Thrais Rhywiol / Violence Against Women, Domestic Abuse and Sexual Violence	Robin Williams Dafydd Roberts Nicola Roberts Dafydd Rhys Thomas
	Atal / Prevent	
	Cyflwyniad I Gydraddoldeb ac Amrywiaeth / Introduction to Equality and Diversity	
	Ymwybyddiaeth Straen / Stress Awareness	
	Cadernid Personol / Personal Resilience	
	Deddf Llesiant Cenedlaethau'r Dyfodol (Cymru) 2015 / Well-being of Future Generations (Wales) Act 2015	
	Cynllunio Cyn Ymdddeol / Pre-Retirement Planning	
	Diogelu - Ymwybyddiaeth Sylfaenol / Basic Safeguarding Awareness	Robin Williams
Caethwasiaeth Fodern / Modern Slavery	John Roberts	
Iechyd a Diogelwch / Health and Safety	Defnyddio Offer Sgriniau Arddangos (OSA) / The Safe Use of Display Screen Equipment (DSE)	Dafydd Rhys Thomas
	Rheoli Iechyd a Diogelwch / Managing Health and Safety	Dafydd Rhys Thomas
	Modiwl Glendid Bwyd / Food Hygiene Module	
Technoleg Gwybodaeth / Information Technology	Ymwybyddiaeth Seibr / Cyber Awareness	

Atodiad 2 / Appendix 2 - Hyfforddiant Gorfodol / Mandatory Training

Hyfforddiant / Training	05/06/2018				12/07/2018				14/11/2018				25/02/2019				28/03/2019			
	Diogelu / Safeguarding				Arwain yn Ddiogel IOSH Leading Safely				Arwain yn Ddiogel 'Mop Up' / Leading Safely				RhDDC / GDPR				Sesiwn Cydraddoldeb / Equalities Session			
Enw / Name	Gwahodd / Invited	Wedi Mynychu / Attended	Ddim wedi Mynychu Non-Attendanc e	Ymddiheu riadau / Apologies	Gwahodd / Invited	Wedi Mynychu / Attended	Ddim wedi Mynychu Non-Attendanc e	Ymddiheu riadau / Apologies	Gwahodd / Invited	Wedi Mynychu / Attended	Ddim wedi Mynychu Non-Attendanc e	Ymddiheu riadau / Apologies	Gwahodd / Invited	Wedi Mynychu / Attended	Ddim wedi Mynychu Non-Attendanc e	Ymddiheu riadau / Apologies	Gwahodd / Invited	Wedi Mynychu / Attended	Ddim wedi Mynychu Non-Attendanc e	Ymddiheu riadau / Apologies
Aled M Jones	✓	✓		✓	✓	✓							✓		✓		✓			✓
Alun Roberts	✓	✓			✓		✓		✓	✓			✓	✓			✓	✓		
Alun W Mummery	✓				✓		✓		✓	✓			✓	✓			✓	✓		
Bob Parry	✓	✓			✓	✓							✓	✓			✓	✓		
Bryan Owen	✓	✓			✓	✓							✓		✓		✓	✓		
Carwyn Elias Jones	✓				✓		✓		✓	✓			✓	✓			✓	✓		
Dafydd Rhys Thomas	✓	✓			✓	✓							✓	✓			✓	✓		
Dafydd Roberts	✓	✓			✓	✓							✓			✓	✓			✓
Dylan Rees	✓	✓			✓	✓							✓	✓			✓	✓		
Eric W Jones	✓	✓			✓	✓							✓		✓		✓	✓		
Glyn Haynes	✓				✓	✓							✓	✓			✓	✓		
Gwilym Jones	✓	✓			✓	✓							✓	✓			✓	✓		
Ieuan Williams	✓	✓			✓		✓		✓			✓	✓			✓	✓			✓
John Arwel Roberts	✓				✓	✓							✓	✓			✓			✓
John Griffith	✓	✓			✓	✓							✓	✓			✓	✓		
Kenneth P Hughes	✓	✓			✓	✓							✓	✓			✓	✓		
Lewis Davies	✓	✓			✓		✓		✓			✓	✓			✓	✓			
Llinos Medi Huws	✓				✓		✓		✓	✓			✓		✓		✓	✓		
Margaret M Roberts	✓				✓	✓							✓	✓			✓	✓		
Nicola Roberts	✓	✓			✓		✓		✓	✓			✓		✓		✓		✓	
Peter Rogers	✓	✓			✓			✓	✓	✓			✓	✓			✓	✓		
R Meirion Jones	✓	✓		✓	✓		✓		✓	✓			✓			✓	✓	✓		
Richard Dew	✓	✓			✓	✓							✓		✓		✓	✓		
Richard Griffiths	✓				✓	✓							✓	✓			✓			✓
Richard Owain Jones	✓				✓		✓		✓			✓	✓		✓		✓			✓
Robert Llewelyn Jones	✓	✓			✓		✓		✓		✓		✓		✓		✓		✓	
Robin W Williams	✓				✓	✓		✓	✓				✓	✓			✓			✓
Shaun J Redmond	✓	✓			✓		✓		✓		✓		✓		✓		✓	✓		
Trefor Lloyd Hughes	✓	✓			✓		✓		✓	✓			✓		✓		✓		✓	
Vaughan Hughes	✓				✓		✓		✓		✓		✓		✓		✓		✓	
John Mendoza	✓				✓		✓		✓				✓				✓	✓		
Dilwyn Evans					✓												✓	✓		
Anest Frazer					✓												✓	✓		
Islwyn Jones					✓												✓	✓		
Mike Wilson					✓	✓											✓	✓		
Dilys Shaw					✓												✓	✓		
Denise Harris-Edwards					✓												✓	✓		
John R Jones					✓	✓											✓	✓		



Elected Member Training Programme

Welcome to the first Elected Member Quarterly Training Update.

Listed below are the Training and Development Opportunities that are to be held between September and December 2019.



Dealing with Challenging Situations

This training session will explore the skills, knowledge and confidence necessary to identify challenging issues and situations and to deal with conflict more effectively.

26th September 2019

GDPR 'Mop Up'

This course will give an introduction to the GDPR Act and explain the changes in individual responsibilities. This course is a 'Mop Up' session and is only mandatory for Elected Members who did not attend the previous session in February.

16th October 2019



Safeguarding 'Mop Up'

This training session gives an overview into the safeguarding responsibilities in your role as an Elected and your role in the community. It is mandatory for all Elected Members who could not attend the 2018 training session to participate in this session.

14th November 2019



E-Learning Portal

Please note that the following E-Learning modules are mandatory for all staff and Elected Members to complete. Please click on icon below to access the desired module:



This page is intentionally left blank

ISLE OF ANGLESEY COUNTY COUNCIL	
Committee:	Standards Committee
Date of meeting:	17 September, 2019
Title:	Member Related Issues
Purpose of the Report:	To note progress to date
Author:	Head of Democratic Services

1.0 Background

The purpose of this report is to update the Committee on various Member related matters.

1.1 Members Annual Report

I reported to the last meeting on arrangements for the preparation of Annual Reports covering the period 2018 – 2019.

Section 5 of the Local Government Measure (Wales) 2011 places a duty on the County Council to ensure that arrangements are in place to enable Members to publish annual reports on their activities.

In relation to 2018 / 19 annual reports 28 members have prepared reports to date, and these can be viewed on the Council's website, see link below:

<https://www.anglesey.gov.uk/en/Council/Councillors-AMs-MPs-MEPs/Councillors-Annual-Report.aspx>

Progress has been monitored via Group Leaders. A separate report will be presented to the Democratic Services Committee during 2019/20 on the preparation of reports for the current financial year. This will take into account any specific expectations on Members in the forthcoming Local Government Bill.

1.2 Member Development Charter

I also reported to the last meeting on proposals to seeks re-assessment for the WLGA's Wales Charter for Member Support and Development.

Evidence to support the Council's application was presented to the WLGA during quarter 4 during 2018/19, and information copied to the Standards Committee as requested. I am pleased to report that the Council submission was successful and the Charter status Award was officially presented to the Council at a meeting of the WLGA's Member Development network in July. The Charter Award will be for a period of 3 years.

2.0 Recommendation:

To note progress as detailed in this report.

Huw Jones
Head of Democratic Services
27 August, 2019

ISLE OF ANGLESEY COUNTY COUNCIL	
COMMITTEE:	DEMOCRATIC SERVICES COMMITTEE
DATE OF MEETING:	25 SEPTEMBER , 2019
TITLE:	COMMITTEE WORK PROGRAMME 2019/20
PURPOSE OF REPORT:	TO CONSIDER WORK PROGRAMME FOR 2019/20
AUTHOR:	HEAD OF DEMOCRATIC SERVICES

1.0 The main function of the Committee in accordance with the Local Government (Wales) Measure 2011, is to review the adequacy of provision within the authority in terms of staff, accommodation and other resources to fulfil the duties and functions of democratic services.

1.1 In relation to the work programme for 2019/20 it is recommended that focus should be on the following areas:

- The Member Development and Training Plan including Personal Development Reviews;
- Webcasting of meeting;
- Members Annual Reports;
- Independent Remuneration Panel Annual Report;
- Relevant Welsh Government consultation including electoral arrangements;

2.0 Recommendation

The Committee is requested to accept the report. .

Huw Jones
Head of Democratic Services
17/9/19

This page is intentionally left blank